POLICY TITLE: Student Learning Portfolios

DATE RATIFIED: April 2013

REVIEW DATE: Term 1 2014

RATIONALE

A Student Learning Portfolio is a record of students’ involvement in learning which is designed to demonstrate success, growth, higher-order thinking, creativity, assessment strategies and reflection. A Student Learning Portfolio is a celebration of an active mind at work. It provides a picture of each student’s progress and development over a period of time both as individual and group learners. It enables students to reflect with teachers, parents and peers in order to identify their strengths and growth as well as areas for improvement, and then to set individual goals and establish teaching and learning plans. (Making the PYP Happen, p.50, IBO, 2007)

PURPOSE

At Essendon North Primary School, the purpose of the Student Learning Portfolio is to provide authentic evidence of students’ learning that demonstrates growth and progress over time. Each Student Learning Portfolio is owned by the student and is generated through close collaboration with the teacher.

The ENPS Student Learning Portfolio is a vehicle for:

- **Students** to take responsibility for their learning, share their commitment to learning and take pride in their achievements
- **Teachers** to demonstrate how their feedback contributes to student learning throughout the course of the year, to reflect on the growth of individual students and make visible the reflections of students as learners
- **Parents** to view their child’s learning progress throughout the year (process and product) and how their child demonstrates and articulates their responsibility for the growth of their learning.

IMPLEMENTATION

Content:
The ENPS Student Learning Portfolio is:

- A collection of *work samples* that demonstrate student growth and progress throughout the year
- A collection of *reflections*, both student and teacher, that demonstrate student growth and progress throughout the year
- A collection of *multimedia* work samples and reflections (eg: photos, videos, voice recording, written, drawn, blogs, presentations, screen shots, film of presentation, photos illustrating development of a piece of work, graphic organisers, thinking tools etc.)

Student Learning Portfolio content at each grade level should include, but is not limited to the following:

- A photograph or self portrait of the student
- Examples of Literacy and Numeracy tasks, which may include assessment tasks, an overall reflection or a response to a piece of work.
- Selections from units of inquiry, which may include the summative assessment task, an overall reflection or a response to a piece of work.
- Pieces of work that show the process of learning rather than a final piece.
- Student reflections should have a metacognitive purpose and could include responses such as:
  - What was successful? How do I know it was successful?
  - What challenges did I face?
  - What would I do differently next time?
  - What new learning have I gained?
  - How has my thinking changed?
- Student goals for each term/semester with a reflection on how successful they were in achieving them
- At least one selection per year from each Specialist.
- Special memories or highlights (photographs of incursions or excursions).
- Any student-initiated action, if applicable.

Management:

Any pieces selected for the Student Learning Portfolio should be marked with a date, and clear explanation of the aim or purpose of the piece of work and the reason for its selection. This may be written by the teacher or the student.

At this stage the expectation is that Student Learning Portfolios will be shared with parents at the end of the year in a format that is leading towards student-led conferences as a celebration of learning, demonstrating student
responsibility and ownership of their learning journey throughout primary school.

The format for Student Learning Portfolio in 2013 will be decided by the year level Professional Learning Teams and aligned with the ENPS collective expectations for Student Learning Portfolios.

At ENPS we recognise and appreciate the differences across PLTs and year levels. In doing so we understand that Student Learning Portfolios will be reflective of individual team purpose statements and year level expectations of students.

**EVALUATION**

This policy will be evaluated at the end of 2013 and reviewed at the start of 2014.